

The Ultimate Tesla Checklist to take with you on Delivery Day

Congrats on making it to Tesla delivery day! The following checklist will ensure that you thoroughly identify any issues with your car. This will help remove or limit [potential headaches dealing with Tesla](#) post-delivery.

Print out a copy of this list and take it with you. Work your way through this Tesla checklist and make sure you take your time. Document specific details when it comes to any dings, dents, scratches, paint and alignment issues in the notes area provided. Take a photo of the issue along with a numbered sticky note or piece of tape in the frame so you can easily identify the area and issue later. This will help when dealing with Tesla to have the issue resolved.

Delivery Date: _____ Delivery Time: _____

Pre-Delivery

Before heading to your appointment, there are a few things to check and bring with you.

- Payment details - bring bank draft, wire details, or financing paperwork
- Bring driver's license and insurance details if required
- Download the Tesla App if not already done
- Paperwork - Verify personal details (Name, address etc...)
- Paperwork - Verify VIN in the App matches up
- Microfibre cloth for wiping areas of concern
- USB A and C cable and device for power testing
- Device to power test DC 12 volt port - I use this [Portable DC air compressor](#)
- Post-it notes/painters tape and pen to add photo reference numbers.

Vehicle Inspection

Time to check over the vehicle's condition. Run through this list from outside to in.

Exterior

The main things to be on the lookout for here are issues with paint, dents/scratches, panel gaps/alignment issues, and malfunctioning parts. Also, look for anything that might have been missed when the car was detailed before delivery. With my first Model Y, it had residue from the film used to transport the car.

For paint issues, be sure to check low visibility areas as well ie. door hinges and inside the frunk.

Check off items as you go. Again, if you find issues with dents/scratches, paint, or alignment, circle the item(s) on the list and provide details in the notes section along with photo reference number.

Driver's Side

Front Fender

- Dent/Scratch
- Paint Issues
- Gaps/Alignment Issues
- Malfunctioning parts
- Check underside for scratches or damage
- Other

Notes:

Front Wheel

- Dent/Scratch
- Paint Issues
- Gaps/Alignment Issues
- Malfunctioning parts
- Check for curb rash
- Check for valve stem
- Other

Notes:

Front Door and Window

- Dent/Scratch
- Paint Issues
- Gaps/Alignment Issues
- Malfunctioning parts
- Other

Test:

- Door open/close

Notes:

Rear Door and Window

- Dent/Scratch
- Paint Issues
- Gaps/Alignment Issues
- Malfunctioning parts
- Other

Notes:

Rear Wheel

- Dent/Scratch
- Paint Issues
- Gaps/Alignment Issues
- Malfunctioning parts
- Check for curb rash
- Check for valve stem
- Check for PPF in front of the wheel
- Other

Notes:

Rear Fender and Charge Port

- Dent/Scratch
- Paint Issues
- Gaps/Alignment Issues
- Malfunctioning parts
- Inspect Charge Port pins for damage
- Other

Test:

- Charge Port opens by touch
- Charge Port opens by app or screen in the car

Notes:

Rear

- Dent/Scratch
- Paint Issues
- Gaps/Alignment Issues
- Malfunctioning parts
- Check for condensation inside the light housings
- Other

Test:

- Left Turn Signal
- Right Turn Signal
- Brake Lights
- Trunk Open - Exterior button
- Trunk - hold height (hold interior button)
- Trunk Close - Interior button
- Other

Notes:

Passenger Side

Front Fender

- Dent/Scratch
- Paint Issues
- Gaps/Alignment Issues
- Malfunctioning parts
- Check underside for scratches or damage
- Other

Notes:

Front Wheel

- Dent/Scratch
- Paint Issues
- Gaps/Alignment Issues
- Malfunctioning parts
- Check for curb rash
- Check for valve stem
- Check mudflaps installed
- Other

Notes:

Front Door and Window

- Dent/Scratch
- Paint Issues
- Gaps/Alignment Issues
- Malfunctioning parts
- Other

Test:

- Door open/close

Notes:

Rear Door and Window

- Dent/Scratch
- Paint Issues
- Gaps/Alignment Issues
- Malfunctioning parts
- Other

Notes:

Rear Wheel

- Dent/Scratch
- Paint Issues
- Gaps/Alignment Issues
- Malfunctioning parts
- Check for curb rash
- Check for valve stem
- Check for PPF in front of the wheel
- Other

Notes:

Rear Fender

- Dent/Scratch
- Paint Issues
- Gaps/Alignment Issues
- Malfunctioning parts
- Other

Notes:

Front

- Dent/Scratch
- Paint Issues
- Gaps/Alignment Issues
- Malfunctioning parts
- Check for condensation inside the light housings
- Condition inside funk
- Check for towing eye - ensure it can be removed easily
- Other

Test:

- Left Turn Signal
- Right Turn Signal
- Hazard Lights
- Frunk Open/close

Notes:

Interior

Inside the vehicle, you are still looking for dents and scratches but the main areas of concern are fit and finish along with functionality.

Driver Seat

- Dent/Scratch
- Paint Issues
- Gaps/Alignment Issues
- Malfunctioning parts
- Steering wheel condition
- Dash and trim condition
- Sun visor and vanity mirror
- Rearview mirror
- Floor mat condition
- Footwell light
- Door flood light
- Other

Test:

- Left Turn Signal
- Right Turn Signal
- Wipers - speed, free of hitting frunk lid, washer fluid spray
- Hazard Lights
- Window open/close - free of rubbing
- Seat belt
- Seat adjustments - free of rubbing
- Steering wheel scroll buttons
- Voice command - ie. "open glovebox"

Notes:

Screen and Center Console

- Dent/Scratch
- Paint Issues
- Gaps/Alignment Issues
- Malfunctioning parts
- Center console condition
- Other

Test:

- Interior lights
- Screen functionality - Open sketch pad and draw on the screen, covering as much area as possible
- Climate control - Set to full heat and A/C, check flowing free of odd noises/obstructions
- Sound System - fade front to back and listen for popping or cracks as you adjust.
- Steering wheel adjustments - free of rubbing noises
- Side Mirrors - functionality

- Cameras
- Center console lids
- USB ports
- Wireless charge pads
- Bluetooth phone connection

Notes:

Passenger Seat

- Dent/Scratch
- Paint Issues
- Gaps/Alignment Issues
- Malfunctioning parts
- Dash and trim condition
- Sun visor and vanity mirror
- Glove box condition
- USB memory stick present in the glove box
- USB port in the glove box
- Floor mat condition
- Footwell light
- Door flood light
- Other

Test:

- Seat belt
- Seat adjustments - free of rubbing
- Window open/close - free of rubbing

Notes:

Rear Seats

- Dent/Scratch
- Paint Issues
- Gaps/Alignment Issues
- Malfunctioning parts
- Steering wheel condition
- Trim condition
- Floor mat condition
- Footwell lights
- Door flood lights
- Other

Test:

- USB ports
- Rear centre console
- Both coat hooks and lights
- Seat belts
- Seat adjustments - free of rubbing
- Manual fold buttons

Notes:

Trunk

- Dent/Scratch
- Paint Issues
- Gaps/Alignment Issues
- Malfunctioning parts
- Trim condition
- Condition of trunk storage (shallow, deep, and both sides)
- Trunk light
- Mobile connector condition (Orders before March 2022)
- J1772 adapter
- Other

Test:

- Rear seat fold buttons - should free fall
- 12 volt DC power

Notes:

Test Drive

Now that you have checked off all items on delivery it's time to take it for a test drive. Schedule a Tesla Service appointment through the App or return to the service centre immediately depending on the severity of the issue found. Here you are looking for odd noise and drive issues. Common ones include:

Check:

- Ensure you have all paperwork
- Tesla key cards x 2
- High pitch noise coming from motors at various speeds
- Rattling at speed
- Audible sound when reversing (UFO sound)
- Sensor issues - ie frunk open when it is clearly closed
- Autopilot issues
- Charging OK - test at Supercharger or home

Notes:

Accessories and Protection

Now that you have your car checked over, time to pick up some accessories to enhance your driving experience and protect your ride!

Check out the accessories I have reviewed and recommended on myevtrips.com!